

**NOTICE OF PROPOSED SUBDIVISION OR CERTIFICATE OF COMPLIANCE ACTIVITY**

(Minor Subdivision / Certificate of Compliance)

A \_\_\_\_\_ Tentative Parcel Map (TPM); \_\_\_\_\_ Revised TPM; \_\_\_\_\_ Expired TPM; \_\_\_\_\_ Certificate of Compliance; has been filed with the Department of Planning and Land Use for property located within 300 feet, or further, of property shown as being owned by you. The proposed project and/or its required improvements may be of interest to you. If you have any comments or recommendations that you wish the Director to consider as part of the review of the proposal, please submit them in writing within 25 days of the date filed as shown below. Primary consideration will be given to documented facts that support or conflict with the facts presented on or with the applicant's requested.

**NOTE:** A public copy of this proposal is on file at 5201 Ruffin Road, Suite B, San Diego, California 92123. The project planner can give further information on this case. To find out the name and telephone number of the project planner, please contact Project Processing at (858) 694-3292.

If you would like to receive copies of the Preliminary and Final Notices of Decision, you must send two self-addressed business envelopes, a \$5.00 (non-refundable), and a written request for the Notices. Once notified, you may discuss the Notices with the proper planner at the above address. You may also request a review of the preliminary decision. If such a request is filed in writing within seven days of the date of the preliminary decision, a meeting with the project planner, applicant and interested agencies will be held to discuss the project. Instructions for filing such a request and the name and telephone number of the project planner will be included with the Notice. This Notice should be discussed with the project planner prior to submission of a request for a review.

VICINITY MAP

CASE NUMBER: TPM \_\_\_\_\_

DATE REQUEST FILED \_\_\_\_\_

ASSESSOR PARCEL NUMBER \_\_\_\_\_

NAME OF OWNER \_\_\_\_\_

SITE ADDRESS \_\_\_\_\_

NAME OF ENGINEER \_\_\_\_\_

LAND USE DESIGNATION \_\_\_\_\_ DENSITY \_\_\_\_\_

NO. OF LOTS \_\_\_\_\_ MINIMUM LOT SIZE \_\_\_\_\_

ACCESS BY: Public Road \_\_\_\_\_ Private Road Easement \_\_\_\_\_

**NOTE:** The case number MUST be included in all correspondence related to this notice.